

English, Comm, Foreign Lang, & English, Communication, Foreign Languages, and INRW Unit Plans

1 Mission

College English: To provide instruction to students in expository writing, literary analysis, literary genres, literary criticism, and the major works of American, British, world and multicultural literature.

Integrated Reading and Writing (INRW): To provide classroom and laboratory instruction to students who are not yet reading and writing at the college level in order to prepare them to transition successfully into college level English courses at PAC or other post-secondary institutions.

Communications: To empower all students, both Communications majors and non-majors, with a greater understanding of the Information Age in which they live and with the necessary skills to thrive in this increasingly global and digital environment.

Foreign Languages: To provide instruction that helps students develop the ability to communicate orally and in writing in a variety of foreign languages. Instruction is provided in a context that heightens student awareness, understanding and appreciation of foreign culture. .

2 PAC Strategic Goal

PAC Strategic Goals 1.A and 1.C

3 Goal 1

To increase PGR in ENGL 1302 by 2%, during the spring semester 2018.

4 Action Step 1

Action Step #1: Continue curricular review process for ENGL 1302. A diverse committee of full-time and adjunct faculty has been reviewing the existing curriculum, researching comparable curriculum at other institutions, and beginning a dialogue of suggestions and recommendations.

Action Step #2: Explore a pilot lab component for ENGL 1302 and determine the feasibility of offering five such sections in Fall 2017. Pilot sections would have a maximum enrollment of 22 students and be held in lab classrooms, such as those used for INRW classes.

Action Step #3: Collaborate with the Writing Assistance Center by promoting the tutoring services and developing interventions that target at-risk courses such as ENGL 1301 and 1302.

Action Step #4: Work closely with IR to request data related to high-risk courses and to consistently track the impact of department initiatives that target ENGL 1302.

5 Assessment 1

Departmental revision.

PGR

6 Dissemination 1

Dissemination by:

Caroline Mains, Lead Instructor, English.

Dissemination to:

Vicente Guillot-Caro, Chair, English, Comm, FL, INRW
Dean, Arts and Sciences
VP, Academic Affairs

7 Budget Implication 1

Professional Development = \$3,500 for two faculty to attend the Annual Convention for the Conference on College Composition and Communication (4 Cs, the higher education division of the National Council of Teachers of English). This is the most important professional development event for English faculty, but given budgetary restraints, no PAC faculty have attended since 2008. Given the rapidly changing landscape of language and writing as a result of technology, professional development is critical for English faculty and as such was included as an Opportunity in the College English Program Review (2009-10 2013-14). The budget estimate above includes travel, hotel, registration, etc.

8 PAC Strategic Goal

PAC Strategic Goals 1.A and 1.C

9 Goal 2

To increase PGR in ENGL 1301 by 2%, during the spring semester 2018.

10 Action Step 2

Action Step #1: Continue and expand the existing pilot lab component for ENGL 1301, by adding five sections to the pilot, each with a maximum enrollment of 22 students. Schedule pilot sections in lab classrooms, such as those used for INRW classes.

Action Step #2: Collaborate with the Writing Assistance Center by promoting the tutoring services and developing interventions that target at-risk courses such as ENGL 1301 and 1302.

Action Step #3: Work closely with IR to request data related to high-risk courses and to consistently track the impact of department initiatives that target ENGL 1301.

11 Assessment 2

Departmental revision.
PGR

12 Dissemination 2

Dissemination by:
Caroline Mains, Lead Instructor, English.

Dissemination to:

Vicente Guillot-Caro, Chair, English, Comm, FL, INRW
Dean, Arts and Sciences
VP, Academic Affairs

13 Budget Implication 2

N/A

14 PAC Strategic Goal

PAC Strategic Goals 1.C and 3.A

15 Goal 3

To promote consistency in the evaluation of student work in ENGL 1301, thus ensuring integrity of PGR in the course and validating the impact of interventions

16 Action Step 3

Action Step #1: All ENGL 1301 full-time and part-time faculty will participate in a norming session. Participants will review and score several sample student papers that represent a range of mastery levels in the course SLOs; after the individual scoring, faculty will compare their results to calibrate grading standards so that the department can ensure consistency in evaluation and adherence to the rigorous standards of ENGL 1301.

17 Assessment 3

PGR

18 Dissemination 3

Dissemination by:

Caroline Mains, Lead Instructor, English.

Dissemination to:

Vicente Guillot-Caro, Chair, English, Comm, FL, INRW

Dean, Arts and Sciences

VP, Academic Affairs

19 Budget Implication 3

Compensation for Adjunct Faculty Participation in Norming Session = \$750 for ten adjunct faculty members (\$75 each) to participate in ENGL 1301 norming session. With the increased number of sections of the course and the addition of new part-time and full-time faculty, we believe it is important to calibrate evaluation of student work. To help encourage participation and to compensate for extra work outside of instructional time, we would like to offer a small stipend to the adjunct faculty who attend the session. Full-time faculty will not be compensated.

20 PAC Strategic Goal

PAC Strategic Goals 1.A and 1.C

21 Goal 4

To provide students and the community opportunities to learn from and share experiences with distinguished speakers

22 Action Step 4

Action Step #1: To maintain and support our Working Writers Series for next academic year. Bring in four writers per academic year to read and talk to our students, faculty, staff, and the community. The events will constitute the yearly Working Writers Series. These events will make students aware of different realities that can help them succeed academically and professionally. It would be very beneficial and empowering for our students to hear and learn from writers, poets, and / or translators.

23 Assessment 4

Attendance to events and data from committee.

24 Dissemination 4

Dissemination by:

Vicente Guillot-Caro, Chair, English, Comm, FL, INRW

Dissemination to:

Dean, Arts and Sciences

VP, Academic Affairs

25 Budget Implication 4

#2-3 Author / speaker honorarium. \$4,000 (\$1,000 for 4 different speakers)

#2 Funds for refreshments. \$600, 150 per event.

26 PAC Strategic Goal

PAC Strategic Goals 1.A and 1.C