ALAMO COLLEGES

Minutes
Alamo Community College District
Regular Meeting
of the Board of Trustees
George E. Killen Community Education & Service Center
201 W. Sheridan
San Antonio, Texas
October 28, 2014

CALL TO ORDER

1. Chairwoman Anna U. Bustamante called the meeting to order at 6:35 p.m. and announced that a quorum of board members was present.

2. **ROLL CALL**
   The following trustees were present:

District 1	Joe V. Alderete, Jr., Secretary
District 2	Denver McClendon
District 3	Anna U. Bustamante, Chair
District 4	Albert R. Herrera
District 5	Roberto Zárate
District 6	Dr. Gene Sprague
District 7	Dr. Yvonne Katz, Vice-Chair
District 8	Clint Kingsbery, Asst. Secretary
District 9	James Rindfuss
Student	Jacob Wong

   Presiding Administrator: Dr. Bruce Leslie, Chancellor

3. **CERTIFICATION AND POSTING OF NOTICE**
   Chairwoman Anna U. Bustamante announced that the notice of the Regular Board Meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

4. **INVOCATION**
   The Invocation was provided by Jeff Flores, Principal, Alamo Colleges - Frank Madla Early College High School.

5. **PLEDGE OF ALLEGIANCE**

6. **MEMORIALS**

NAME	YEARS OF SERVICE	CAMPUS	DEMISE DATE
Magdalena Reyes	April 8, 1996 – January 4, 2012	Financial Aid Tech DIST	August 25, 2014
Gabriela Perez	October 1, 1998 – September 19, 2014	Academic Prog. Specialist Enrichment Program SPC/SWC	September 19, 2014
Robert L. Dalglish	August 1, 1967 – August 31, 1986	Faculty City Supv Adult Distributive Education SAC	September 24, 2014
Christine M. Schmidt	August 16, 2004 – September 30, 2014	Associate Professor Math NVC	October 1, 2014

David Reiff	October 1, 2010 – October 13, 2014	Faculty Nursing SPC	October 13, 2014
Robert M. Hulett	November 10, 2008 – October 16, 2014	Academic Lab Tech Chemistry NLC	October 16, 2014

7. **CEREMONIALS/RECOGNITION OF SPECIAL GUESTS**

A. La Prensa Foundation Inspirational Student of the Month funded by La Prensa Foundation, founded by Tino & Amelia "Millie" Duran

Samantha Ortega-Hernandez, Alamo Colleges - Palo Alto College, is the recipient of the Student of the Month award. In the spring of 2013 Samantha started her journey at Palo Alto College pursuing an Associate of Arts in teaching degree with a concentration in Early Childhood through 6th grade from Palo Alto College. This Southwest High School graduate is not only an outstanding student who maintains a 3.7 GPA but she is also the President of the Future Educators of America Club, Vice President of the National Society of Leadership and Success, Peer Advisor in the Student Success Department, a tutor for the SWISD After School Challenge Program, and mother of three sons under the age of eight.

B. Alamo Colleges Employee of the Month

Norma Velez-Vendrell , Alamo Colleges - Northwest Vista College was recognized as employee of the month for October 2014. Norma has worked at Northwest Vista College as a Spanish language adjunct faculty member since 2001 and a librarian since 2009. Norma has a B.A. in Spanish from the University of Puerto Rico, an M.A. in Spanish Language from Texas A&M University, and a Masters of Library Science from Florida State University. Synergy is a key guide for her work with her library colleagues and it contributes to her creative ways to improve student services.

C. Recognition of Retirees

Dr. Leslie asked the retirees present to stand to be recognized. A reception before the board meeting was conducted for the Alamo Colleges 2013 – 2014 Retirees (70 retirees).

D. President Obama's Volunteer Service Award - Naphtali Bryant

Dr. Adena Loston, President, Alamo Colleges – St. Philip’s College introduced Naphtali Bryant who received the President Obama's Volunteer Service Award.

E. National Society of Hispanic MBAs Education Brillante Award
[Deferred]

F. Alamo Architects: San Antonio College Law Enforcement Training Center Award from Texas Society of Architects

John Strybos, Associate Vice Chancellor of Facilities recognized Alamo Architects: San Antonio College Law Enforcement Training Center Award from Texas Society of Architects.

G. Recognition of Moses Sandoval, donation to the Angela de Hoyos Scholarship-Mexican American Studies Scholarship
[Item pulled from agenda]

H. Emeritus Status
Dr. Jacqueline Claunch, President Emeritus, Northwest Vista College
[Deferred]

The following President was recognized as President Emeritus:
Dr. Robert Zeigler, President Emeritus, Alamo Colleges -San Antonio College

8. **NEW BUSINESS**

A. Discussion and Possible Action on Granting of Emeritus Status

On a motion by Trustee Alderete, seconded by Trustee McClendon, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The Board of Trustees hereby approves, with the recognition and appreciation for 43 years of dedicated service to Alamo Colleges – San Antonio College and with the recommendation of the faculty and administration of Alamo Colleges – San Antonio College and the Chancellor of the District, Dr. Robert E. Zeigler, as Administrator of Emeritus, of Alamo Colleges – San Antonio College."

9. **CITIZENS TO BE HEARD (REGISTRATION: 5:30PM - 6:25PM)**

Name	Agency/Organization Affiliation	Subject Matter
Simon Sanchez and Melissa Esparza	Student Leadership Coalition	Transfer Degrees
Enedina Exon Kikuyu	Citizen	Degrees and college
Christopher Giddens	Student	Removal of Majors
Beto Perez	Student	Removal of Majors
Anzlie Lowak	Student	Communication of Important information
Kristie Tarin	Student	Removal of Majors
Haly Nguyen (pronounced Holly Win)	Student	Degree Plan Information
Professor Alex V. Bernal	Faculty	Question of definition
Angie Garcia	Lulac	Degree plan
Placido Salazar	G. I. Form	Degree plan
Laura Sosa	Lulac	Degree plan
Stephanie Vacianna	Student	Majors
Adam White	Student	Degrees
Ryan Lamb	Student	Degree
Monica Cruz	Citizen	Degree/Majors
Craig Coroneos	Citizen	Degree/Majors
Amber Gonzales	Student	Degree/Major

10. **CORRECTION AND APPROVAL OF MINUTES**

A. Discussion and Possible Action on Minutes of the First Public Hearing on Tax Increase on September 2, 2014

On a motion by Trustee Dr. Sprague, seconded by Trustee Zárate, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The minutes of the First Public Hearing on Tax Increase of the Board of Trustees of the Alamo Community College District held on September 2, 2014 are hereby approved."

B. Discussion and Possible Action on Minutes of the Special Board Meeting/K-12 Partnership Dinner on September 3, 2014
On a motion by Trustee Rindfuss, seconded by Trustee Dr. Katz, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The minutes of the Special Board Meeting of the Board of Trustees of the Alamo Community College District held on September 3, 2014 are hereby approved."

C. Discussion and Possible Action on Minutes of the Second Public Hearing on Tax Increase on September 9, 2014

On a motion by Trustee Herrera, seconded by Trustee Dr. Katz, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The minutes of the Second Public Hearing on Tax Increase of the Board of Trustees of the Alamo Community College District held on September 9, 2014 are hereby approved."

D. Discussion and Possible Action on Minutes of the Regular Board Meeting on September 16, 2014

On a motion by Trustee Alderete, seconded by Trustee Dr. Katz, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The minutes of the Regular Board Meeting of the Board of Trustees of the Alamo Community College District held on September 16, 2014 are hereby approved."

E. Discussion and Possible Action on Minutes of the Special Board Meeting on September 29, 2014

On a motion by Trustee Zárate, seconded by Trustee Dr. Katz, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The minutes of the Special Board Meeting of the Board of Trustees of the Alamo Community College District held on September 29, 2014 are hereby approved."

11. **CHAIR'S REPORT**

A. Discussion and Possible Action on Travel Authorization for Trustees to attend The Leader in Me Symposium

On a motion by Trustee Dr. Katz, seconded by Trustee Dr. Sprague, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The Board of Trustees hereby approves travel expenses for Trustees to attend The Leader in Me Symposium in San Antonio, Texas on January 28-30, 2015."

B. Discussion and Possible Action on Travel Authorization for Trustees to attend the National Early College Conference

On a motion by Trustee Dr. Katz, seconded by Trustee Alderete, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

The Board of Trustees hereby approves travel expenses for Trustees to attend the

National Early College Conference on December 9-10, 2014 in Dallas, Texas."

C. Discussion and Possible Action on Travel Authorization for Trustees to attend the Community College Futures Assembly

On a motion by Trustee Alderete, seconded by Trustee Dr. Katz, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The Board of Trustees hereby approves travel expenses for Trustees to attend the Community College Futures Assembly scheduled for January 24-27, 2015 in Orlando, Florida."

12. **CHANCELLOR'S REPORT**

Dr. Leslie highlighted a state Resolution sponsored by State Senator Leticia Van de Putte on the positive outcomes of the Alamo Colleges Capital Improvement Program.

A. Monthly Report on Alamo Colleges Regional Centers

Leo Zuniga, Associate Vice Chancellor for Communications provided an update included: The Alamo Colleges - Central Texas Technology Center (CTTC) Expansion Project is entering the construction phase. The 25,000 sq. /ft. academic wing expansion project is projected to be completed by Spring 2016. CTTC - General Electric (GE) is working with the CTTC to address the need for customized employee training for 60 welders, and 30 welders helpers. Alamo Colleges - Kerrville Center student scholarships for a year to date Fall 2014 total of $21,700. The Greater Kerrville Center - A total of twenty-four students have been awarded certificates of completion for Fall 2014.

B. Annual Ethics Hotline Summary Report

Eddie Cruz, District Ethics and Compliance Officer, presented on the 2014 Hotline Summary Report that included: 2014 Reports; 1ST Quarter FY-14 Sep-Nov13; 2ND Quarter FY-14 Dec13-Feb14; 3RD Quarter FY-14 Mar-May14; 4th Quarter FY-14 Jun-Aug14; Final Determination, FY-14 Annual Report Sep13-Aug14; Alleged Policy Violations, FY-14 Annual Report Sep13-Aug14; Main Subjects for 2014?; 2014 Distribution by Colleges; Reporting; Intake Method; Anonymous; Management Implicated; Management Awareness; Infraction Duration; 2005-2014; Cases by College and Opportunities for Improvement (OFIs).

C. 4 Disciplines of Execution (4DX) Report & Wildly Important Goal (WIG) Presentations

Linda Boyer-Owens, Associate Vice Chancellor of HR and Organizational Development presented on Execution Excellence Roll: 1st Cycle Results - September 2014 included: 4DX Summits; NLC Degrees & Certificates Awarded; 4DX Champion Craig Follins; 4DX Coaches Tangila Dove, Debbie Hamilton, Diane Beechinor; SAC Degrees & Certificates Awarded; 4DX Champion Robert Vela; 4DX Coaches Brad Dunley, Emma Mendiola, Stella Lovato, Usha Venkat, Paul Wilson; NVC Degrees & Certificates Awarded; 4DX Champion Ric Baser; 4DX Coaches Jimmie Bruce, Deborah Gaitan, Jim Lievens, Darryl Nettles, Julie Pace; PAC Degrees & Certificates Awarded; 4DX Champion Mike Flores; 4DX Coaches Elizabeth Aguilar-Villarreal, Katherine Doss, Beatriz Joseph, Bobby Garza, Beth Tanner. District Support Operations: Academic Success, Bursar, Center for Student Information, Communications/PR, EWD Brackenridge and Harlandale Centers, EWD Central Texas Technology Center, EWD Corporate College, HR Compensation, HR Employee Services, HR Organizational Learning, Military Education, EWD Nursing & Allied Health, Strategic Planning & Performance Excellence, Student Access and Support Services; Student Financial Aid; Student Leadership Institute; Student Success Initiatives; Workforce Center of Excellence; 4DX Champions Tom Cleary, Jo Carol Fabianke, Lina Silva, Diane Snyder, Federico Zaragoza.

Northeast Lakeview College My4DX Report Information Technologies Client Services included: Wildly Important Goal; Lead Measure; Commitments (Examples); Clear the Path (Examples); Information Technologies Client Services (What's Next).

Palo Alto College 4DX WIG IT Spring 2014 included: WIG increase awareness of campus technology resources available to students from 0 to 1,000 students by July 31, 2014 and Lead Measure Inform 3

students per day through direct communication will be done by each I.T. employee.

D. FOCUS PDCA (Plan, Do, Check, Act) Presentation
Dr. Deb Morgan, Director of Strategic Initiatives and Performance Excellence introduced the FOCUS PDCA Process. Sponsor was Pamela K. Ansboury, Associate Vice Chancellor. Tracy Bedwell and Rosaura Ramirez presented on Investing Excess Funds: Utilizing "Liquidity Tiers" included: Process; Process Map of "as is" process; Root cause analysis; Status of improvement process and next steps.

E. PVC/ALS Bucket Challenge
Dr. Leslie provided an overview of the PVC/ALS Bucket Challenge. (video shown)

13. **PROGRAM HIGHLIGHTS**

A. NSO+NSC=First Semester Success - Palo Alto College
Dr. Mike Flores, President, Alamo Colleges - Palo Alto College, introduced Dr. Bobby Garza, Mr. Jimenez and Ms. Katherine Doss who presented on Why New Student Orientation (NSO); New Student Orientation A Campus-wide initiative to introduce students to College; PAC NSO Participation; New Student Orientation Results FT FTIC Fall-to-Spring Persistence Rate; NSO Learning Outcomes; Top Three NSO Learning Outcomes: Survey Results; New Student Convocation; NSC Learning Outcomes and Top Three NSC Learning Outcomes: Survey Results.

14. **EXECUTIVE SESSION** **No Executive Session**

A. Pursuant to §551.071, Texas Government. Code, the Board may consult with its attorney(s) to seek their advice on any matter(s) in which the duty of the attorney(s) to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

B. Pursuant to § 551.071, Texas Government Code, the Board may consult with its attorneys about pending and threatened litigations.

C. Pursuant to § 551.071, Texas Government Code, the Board may consult with its attorneys about pending EEOC charges.

D. Pursuant to §551.072, Texas Government Code, the Board may deliberate the purchase, exchange, lease or value of real property.

E. Pursuant to §551.074, Texas Government Code, the Board may deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee(s).

F. Any action on these matters will be taken in Open Session.

15. **RECONVENE OPEN MEETING**

A. Discussion and Possible Action on Items Discussed in Executive Session.

16. **STUDENT SUCCESS** **No Executive Session**

A. Changes in Transfer Degrees

Dr. Jo-Carol Fabianke, Vice Chancellor for Academic Success, presented on A.A. and A.S. Transfer Degrees that included: Background Discussions; Decision Actions; Other Institutions Taking Similar Actions; Entering Students Choose a Path; A.A. or A.S. Degree→B.A. or B.S. Degree; Difference Between Major and Transfer Major; Alamo Colleges A.A. and A.S. "Majors" Prior to 2014-2015; Top A.A. and A.S. Awards 2011-2013; Alamo Colleges Business Administration (Major); How the 18 hours Beyond Core Count Towards Degree Requirements; THECB Collaborative 2- & 4-yr. Institutional Agreements; Benefits for Students: Every Course Counts and Student Concerns.
Attachment 1: Alamo Colleges A.A. and A.S. Advising Guides
Attachment 2: UTSA and TAMUSA degrees

Discussion continued on the transfer degrees regarding the implementation process, college input, and intent.

17. **BUILDING, GROUNDS AND SITES SELECTION**

A. Discussion and Possible Action on Environmental Health and Safety Plan for the Alamo Colleges

Mike Legg, Enterprise Risk Management, presented on Enterprise Risk Management (ERM) Report included: ERM Policy and Procedures Updates - C.1.6 – Enterprise Risk Management Policy(Revised), C.2.1 – Environmental Health & Safety Policy (Revised) Environmental Health & Safety Plan (New), Environmental Health & Safety Plan (New)C.X.X – Emergency Management Policy (New), Emergency Operations Plan (EOP)(Revised) and Standard Operations Procedures (SOPs).

On a motion by Trustee Dr. Katz, seconded by Trustee Zárate, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The Board of Trustees hereby approves the Environmental Health and Safety Plan as presented by the Alamo Colleges Enterprise Risk Management Department."

B. Discussion and Possible Action on Emergency Operations Plan for the Alamo Colleges

On a motion by Trustee Dr. Katz, seconded by Trustee Kingsbery, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The Board of Trustees hereby approves the Emergency Operations Plan as presented by the Alamo Colleges Enterprise Risk Management Department."

C. Discussion and Possible Action on the Approval of Naming Designations at the Scobee Education Center

On a motion by Trustee Zárate, seconded by Trustee Rindfuss, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The Board of Trustees hereby approves the honorific naming of areas and equipment at the Scobee Education Center."

D. Discussion and Possible Action on the Purchase of Mural Design and Construction Services

On a motion by Trustee Dr. Katz, seconded by Trustee Zárate, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The Board of Trustees hereby awards a contract to Blue Star Contemporary Art Museum MOSAIC Program providing for the purchase of Mural Design and Construction Services in the amount of $70,000 as requested by Alamo Colleges-San Antonio College."

18. **POLICY AND LONG-RANGE PLANNING**

A. Discussion and Possible Action on Policy B.3.5 Board Members: Conventions, Conferences, Workshops & Event

On a motion by Trustee Dr. Katz, seconded by Trustee Kingsbery, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The Board of Trustees hereby adopts revisions to Policy B.3.5 as noted in the attachment."

B. Discussion and Possible Action on Revision of Policy C.1.7 – Investments

On a motion by Trustee Dr. Katz, seconded by Trustee Rindfuss, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The Board has reviewed the Alamo Colleges' investment strategy and Investment Policy C.1.7. Policy C.1.7 is revised as presented in Attachment 1. There are no changes to the Policy."

C. Discussion and Possible Action on Revision of Policy C.1.6 – Risk Management

On a motion by Trustee Dr. Katz, seconded by Trustee Alderete, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The Board of Trustees hereby approves revision of the Alamo Colleges' Risk Management Policy C.1.6 as presented in Attachments 1 and 2. This revised policy supersedes all previous versions of Policy C.1.6."

D. Discussion and Possible Action on Revision of Policy C.2.1 – Environmental Health and Safety

On a motion by Trustee Alderete, seconded by Trustee Dr. Katz, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The Board of Trustees hereby approves revision of the Alamo Colleges' Environmental Health and Safety Policy C.2.1 as presented in Attachments 1 and 2. This revised policy supersedes all previous versions of Policy C.2.1."

E. Discussion and Possible Action on Revision of Policy C.2.12 – Emergency Management

On a motion by Trustee Alderete, seconded by Trustee Dr. Katz, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

The Board of Trustees hereby approves the Alamo Colleges' Emergency Management Policy C.2.12 as presented in Attachments 1.

F. Discussion and Possible Action on Revision of Policy C.2.13 – Smoking Education Program and deletion of Procedure C.1.6.5

On a motion by Trustee Dr. Katz, seconded by Trustee Alderete, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The Board of Trustees hereby approves revision of the Alamo Colleges' Smoking Education Program Policy C.2.13 and the deletion of Procedure C.1.6.5 as presented in Attachments 1 and 2."

G. Discussion and Possible Action on H.1.1 (Policy) Equal Education and Employment Opportunities

On a motion by Trustee Alderete, seconded by Trustee Dr. Katz, and by unanimous vote of the Board of Trustees, the following minute order was adopted

The Board of Trustees hereby approves the new Board Policy H.1.1. Equal Education and Employment Opportunities to replace Policy F.1.1. Equal Educational Opportunities, Policy D.2.1. Equal Employment Opportunity, and Procedure D.2.1.1. Equal Employment

Opportunity.

H. Discussion and Possible Action on H.1.2 (Policy) Civil Rights Discrimination, Harassment and Retaliation

On a motion by Trustee Alderete, seconded by Trustee Dr. Katz, and by unanimous vote of the Board of Trustees, the following minute order was adopted

The Board of Trustees hereby approves the new Board Policy H.1.2 Civil Rights Discrimination, Harassment and Retaliation to replace: Policy D.4.5. Harassment; Policy F.4.3 Student Sexual Harassment; Policy F.4.4 Harassment; and Policy D.4.12 Consensual Relationships.

19. **AUDIT, BUDGET AND FINANCE**

A. Discussion and Possible Action on Investment Brokers

On a motion by Trustee Zárate, seconded by Trustee Dr. Katz, and by unanimous vote of the Board of Trustees, the following minute order was adopted

"The Board of Trustees hereby approves Alamo Colleges' qualified list of Investment Brokers with authorization to negotiate transactions with Alamo Colleges as prescribed in the District's Investment Policy, as the brokers listed on First Southwest Asset Management's approved Broker/Dealer list."

B. Discussion and Possible Action on the Purchase of Rotor-Wing (Helicopter) Flight Training Services

On a motion by Trustee Dr. Katz, seconded by Trustee Alderete, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The Board of Trustees hereby awards a contract to Sky Safety Incorporated providing for the purchase of Rotor-Wing (Helicopter) Flight Training Services in the estimated amount of $1,303,153 for the two-year program for twelve students as requested by Alamo Colleges-Palo Alto College."

C. Discussion and Possible Action on Tuition and Fee Schedule Revision for Fiscal Year 2014-2015 Effective Spring 2015

On a motion by Trustee Dr. Sprague, seconded by Trustee Dr. Katz, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The Alamo Colleges Board of Trustees hereby approves the attached tuition and fee schedule for Fiscal Year 2014-2015, effective Spring 2015."

D. Discussion and Possible Action on the Purchase of Online Tutoring Services

On a motion by Trustee Alderete, seconded by Trustee Dr. Katz, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The Board of Trustees hereby awards a contract to Brainfuse, Inc. providing for the purchase of Online Tutoring Services in the estimated annual amount of $72,000."

E. Discussion and Possible Action on the Purchase of a Marker-less Motion Capture System

On a motion by Trustee Alderete, seconded by Trustee Dr. Katz, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The Board of Trustees hereby awards a contract to Organic Motion, Inc. providing for the purchase

of a Marker-less Motion Capture System in the amount of $74,500, using a career and technical education grant as requested by Alamo Colleges-Northwest Vista College."

F. Discussion and Possible Action on the Purchase of a Three-Dimensional Virtual Dissection Table

On a motion by Trustee Zárate, seconded by Trustee Dr. Katz, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The Board of Trustees hereby awards a contract to Anatomage, Inc. providing for the purchase of a Three-Dimensional Virtual Dissection Table in the amount of $79,980, using a career and technical education grant as requested by Alamo Colleges-San Antonio College."

20. **PERSONNEL**

A. Discussion and Possible Action on Recognition for District Employee's 25 Years of Service

On a motion by Trustee Dr. Katz, seconded by Trustee Alderete, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The Board of Trustees, in accordance with District Policy, hereby identifies that the individuals on the attached lists have given Twenty-Five years of service to their respective College and/or District and are to be recognized for their faithfulness, dependability, and continuing public service."

B. Discussion and Possible Action on Appointment of Administrators

On a motion by Trustee Zárate, seconded by Trustee Kingsbery, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The Board of Trustees hereby approves the recommendation of employment for the following administrator position:

Dr. Donna Wood, Vice President for Academic Success,
Alamo Colleges – Northeast Lakeview College, October 29, 2014

C. Discussion and Possible Action on Appointment of Full Time Faculty

On a motion by Trustee Dr. Katz, seconded by Trustee Kingsbery, and by unanimous vote of the Board of Trustees, the following revised minute order was adopted:

"The Board of Trustees hereby approves the appointment of Full Time Faculty submitted by the College Presidents for the 2014-2015 academic year. Further Board action will not be required for this person to teach in the indicated disciplines."

Board Approved and Recommended:
Beatrix Perez Sociology Department, Alamo Colleges - San Antonio College

21. **CONSENT AGENDA**

A. Discussion and Possible Action on Approval of the Consent Agenda Items of the Regular Board Meeting on October 28, 2014

On a motion by Trustee Dr. Katz, seconded by Trustee Alderete, and by unanimous vote of the Board of Trustees, the following minute order was adopted:

"The Consent Agenda for the Regular Board Meeting of the Alamo Community College District Board of Trustees held on October 28, 2014 are hereby approved."

1) **Department of Public Safety Monthly Clery Act Activity Report**
The Public Safety Monthly Clery Act Activity Report was approved.

2) **Internal Audit Department Monthly Activity Report**
The Internal Audit Department Monthly Activity Report was approved.

3) **FISCAL AFFAIRS**

a. Discussion and Possible Action on Monthly Contracts Report

"The Alamo Colleges Board of Trustees hereby approves this report on non-grant contracts (public) made to the Alamo Colleges for the period of September 1, 2013 through August 31, 2014."

b. Discussion and Possible Action on Monthly Grants and Contracts Report

"The Alamo Colleges Board of Trustees hereby approves this report on grants and contracts (public) and ratifies acceptance of the donations and grants made to the Alamo Colleges for the period of September 1, 2013 through August 31, 2014."

c. Discussion and Possible Action on Approval of Construction Reports through August 31, 2014

"The Alamo Colleges Board of Trustees hereby approves the construction reports as presented."

d. Discussion and Possible Action on Approval of Monthly Report on Cooperative Purchases in Excess of $50,000

"The Alamo Colleges Board of Trustees hereby approves the cooperative purchase report as presented."

e. Discussion and Possible Action on Approval of Financial Reports Through August 31, 2014 Preliminary - Subject to Change and Unaudited.

"The Alamo Colleges Board of Trustees hereby accepts the financial reports as presented."

f. Discussion and Possible Action on Approval of Investment Report Through August 31, 2014

"*The Alamo Colleges Board to Trustees hereby accepts the Investment Report as presented."*

4) **INSTITUTIONAL ADVANCEMENT**

a. Discussion and Possible Action on Acceptance of Private Gifts to the Alamo Colleges Foundation and Alamo Colleges

"The Board of Trustees hereby accepts this gift receipt report on the private gifts made to the Alamo Colleges and the Alamo Colleges Foundation from August 20 through September 30, 2014."

22. **SETTING OF NEXT MEETING DATE**

A. Regular Meeting of the Alamo Colleges Board of Trustees is scheduled for Tuesday, December 16, 2014 at the George E. Killen Community and Education Service Center, 101 Community Meeting Room, 201 West Sheridan, San Antonio, Texas

23. **ADJOURNMENT**
There being no further business, Chairwoman Bustamante adjourned the meeting at 10:45 p.m.

Submitted for Board Approval:

Janel A. Santos
Administrative Assistant- Special Projects