From: Trevino, Lisa
To: Vasquez, Stephanie V
Subject: FW: PAC Faculty Senate elections for 2017-2018
Date: Monday, October 2, 2017 3:33:08 PM
Attachments: Faculty Senate Constitution (Amended 5-21-15).pdf

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From: Coppola, Joseph
Sent: Friday, March 10, 2017 12:12 PM
To: PAC-FACULTY <PAC-FACULTY@alamo.edu>
Subject: PAC Faculty Senate elections for 2017-2018

1. The Faculty Senate is currently accepting nominations for officers for next year. Nominations can be emailed to eginn@alamo.edu by April 7.

   A. Per the attached Senate Constitution the role of the Senate President is to "be the presiding officer at all meetings and will be the spokesperson for the faculty electorate in official business with the administration and ACCD Board of Trustees. The President will edit and approve all formal communications and statements of policy issued in the name of the Faculty Senate and electorate." The Senate President attends the biweekly college Executive Team Meetings, College Leadership Meetings, Super-Senate meetings with the Chancellor, the Executive Faculty Council meetings and is a member on the Resource Allocation Committee. The Senate Meetings attends or observes recordings of Board meetings to keep faculty abreast of policy.

   B. "The Vice President shall preside over Senate meetings and Executive Committee meetings in the absence of the President. At the request of the President, the Vice President will represent the President and the Senate at appropriate external and internal meetings. The Vice President attends the biweekly Executive Faculty Council meetings."

   C. "The Secretary will be responsible for maintaining accurate minutes of the meetings and for distributing, to both the Senate and the electorate, copies of the minutes or other records of the official proceedings of the Senate and/or the Executive Committee. The distribution of the minutes will be accomplished as quickly as practicable. The Secretary will maintain a file of minutes, correspondence, and policy decisions, Committee reports and other records of the Senate for the duration of his/her term of office and turn over these files to the Secretary Elect at the end of his/her term of office. The Secretary will conduct and oversee all elections of all types except when the Secretary has a direct conflict of interest, in which case the President will appoint a designee who does not have a direct conflict of interest to conduct and oversee this particular election. The Secretary will be responsible for calculating the apportionment of delegates among the college's academic areas according to the procedures established in the Bylaws."

   D. "The Treasurer will collect dues, as established by the Faculty Senate, manage any

special collections authorized by the Senate, maintain an accurate balance of accounts, and present a monthly report to the Senate of all financial transactions of the Senate. The Treasurer will serve on the Executive Committee of the Senate."

E. "The Parliamentarian will be a resource at all Faculty Senate meetings in regard to procedure as determined by Robert's Rules of Order, the constitution and the by-laws. The Parliamentarian will serve on the Faculty Senate Executive Committee."

2. Thank you to the Faculty Senators! The open dialogue that your Senators engage in during meetings allow us to do what is stated in the Constitution which is, "examine issues of concern to the faculty and institution." Per the Senate Constitution, "The term of office for full time Faculty Senators is two years." Also, "there are no term limits for Senators." The following Senators are completing their final year in their term: Ismael Dovalina, Tony Villanueva, Dr. Yolanda Reyna, Brian Sanders, Ronnie Brannon, Lloyd Walsh, Karen Mahaffy, Diana Nystedt, Amanda Salinas, Yvette Rios, Dr. Michael Shanklin, Robert Leal, Suzel Molina, Tori Beckman-Wilson, Oliver Jones, and Cynthia Sanchez. During the April department meetings, Senators are asked to discuss senate representation for next year. By May 12, please notify Elizabeth Ginn of changes to your Faculty Senate representation. Senators are expected to maintain two-way communication with their faculty and bring forward concerns to the Senate. The Senate Constitution states, "Senators representing academic areas must be nominated from and within their respective academic areas." Senators may miss no more than three meetings in a calendar year or "the Senator may be removed from the Senate by declaration of vacancy by the President." We met this year the second Wednesday of the month from 3-4:30pm but we can discuss changing the meeting time to a Friday after department meetings or whenever is convenient.

3. Please consider joining us at our Faculty Senate meeting Wednesday, March 22 from 3:15-4pm in Guadalupe 119.

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