



September 27, 2017

Dr. Michael Flores
President
Palo Alto College
1400 West Villaret Boulevard
San Antonio, TX 78224-2499

Dear Dr. Flores:

Thank you for your letter of April 18, 2017, notifying the Commission of the closure of the Aviation Technology Program and an off-campus instructional site. The location of the site is:

Stinson Municipal Airport
8535 Mission Road
San Antonio, TX 78214

The site will remain open until all students have completed their program of study.

The Aviation Technology program includes the following credentials:

- Aviation Management, A.A.S.
- Professional Pilot, A.A.S.
- Aviation Management, Level I Certificate
- Certified Flight Instructor Preparation, Level I Certificate
- Commercial Pilot, Level I Certificate
- Instrument Pilot, Level I Certificate
- Multi-Engine Pilot, Level I Certificate
- Private Pilot, Level I Certificate

Students will no longer be admitted to the program after September 1, 2017. All current aviation majors will be identified and contacted by their advisors. Students will be notified of the closure by their advisor and scheduled for the teach-out of their individual program of study. Students desiring to complete their program of study will be provided that option at the regular tuition and flight fee costs. The College will schedule required course offerings for the upcoming semesters. In an email to Dr. Jerry Stephens dated September 22, 2017, Dr. Beatriz Joseph confirmed that students will have until the end of the 2021-2022 academic year to complete their program of study. Courses will continue to be offered at the off-campus site at the Stinson Municipal Airport until the end of the 2021-2022 academic year. Instruction will be delivered face-to-face and flight training will continue to be contracted through an approved FAA licensed vendor located at the Stinson Municipal Airport.



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We approve the closure of the Aviation Technology Program and the closure of the off-campus instructional site at Stinson Municipal Airport.

Best regards,

A handwritten signature in black ink that reads "Kevin W. Sightler".

Kevin W. Sightler, Ph.D.
Director of Substantive Change

KWS/JWS:efk

cc: Dr. Beatriz Joseph, Vice President of College Services
Dr. Denise Y. Young