



#1	Personal Computer Skills Level I Certificate Student Learning Outcomes for ITSC1309 Students will demonstrate specific skills in operating systems and Microsoft Office
	Courses in the certificate plan that address this outcome ITSC 1309
	Assessment Measure for this Outcome Lab assignments and the final for the ITSC 1309 course
	Achievement Target for this Measure 70% of assessed students will achieve a passing grade on the lab assignments and the final in ITSC 1309.
	Findings
	Related Action Plans <ul style="list-style-type: none">• Develop rubrics to assess the lab assignments• Develop a test blue print for the final• Early Alert and Gateway to College Alerts are strictly followed starting Spring 2009• Offer an on-campus class to accommodate the students whose learning styles do not respond well to on-line classes.
#2	Personal Computer Skills Level I Certificate Student Learning Outcome for ITSW 2334 Students will demonstrate advanced skills using spreadsheet software
	Courses in the certificate plan that address this outcome ITSW 2334
	Assessment Measure for this Outcome Lab assignments and the final for the ITSW 2334 course
	Achievement Target for this Measure 70% of assessed students will achieve a passing grade on the lab assignments and the final in ITSW 2334.
	Findings



	<p>Related Action Plans</p> <ul style="list-style-type: none">• Develop rubrics to assess the lab assignments• Develop a test blue print for the final• Early Alert and Gateway to College Alerts are strictly followed starting Spring 2009• Offer an on-campus class to accommodate the students whose learning styles do not respond well to on-line classes.
#3	<p>Personal Computer Skills Level I Certificate Student Learning Outcome for the Capstone course ITSW 2337</p> <p>Demonstrate advanced database skills.</p>
	<p>Courses in the certificate plan that address this outcome</p> <p>ITSW 2337</p>
	<p>Assessment Measure for this Outcome</p> <p>Database assignments and the final for the ITSW 2337</p>
	<p>Achievement Target for this Measure</p> <p>70% of assessed students will achieve a passing grade on the database assignments and the final in ITSW 2337.</p>
	<p>Findings</p>
	<p>Related Action Plans</p> <ul style="list-style-type: none">• Develop a rubric to assess the data base assignment• Develop a test blue print for the final• Early Alert and Gateway to College Alerts are strictly followed starting Spring 2009• Offer an on-campus class to accommodate the students whose learning styles do not respond well to on-line classes.• Strict enforcement of prerequisites



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