Faculty Development Schedule
Spring 2011 Convocation Week

Monday, January 10

11:30 a.m. to 12:30 p.m.  Convocation
Palo Alto College Convocation Luncheon (Student Center Cafeteria)

12:30 p.m. to 2:00 p.m.  Dr. Ana M. “Cha” Guzman’s Presentation – the State of the College

2:15 p.m. to 5:00 p.m.  Department Meetings

Tuesday, January 11

8:30 a.m. to 9:00 a.m.  Continental Breakfast (Performing Arts Center Lobby)

9:00 a.m. to 9:15 a.m.  Welcome by Dr. Ana M. Guzman (Performing Arts Center Theater)
9:15 a.m. to 12:35 p.m.  Flip Sessions – see Group and Schedule below

Group 1 (core E&Q and core PR)

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:15 am – 10:00 am</td>
<td>QEP</td>
</tr>
<tr>
<td>10:10 am – 10:55 am</td>
<td>QEP</td>
</tr>
<tr>
<td>11:00 am – 11:45 am</td>
<td>Gen Ed Assessment Large Group - Perf 190</td>
</tr>
<tr>
<td>11:50 am – 12:35 pm</td>
<td>Gen Ed Assessment Small Groups</td>
</tr>
<tr>
<td></td>
<td>E &amp; Q – Math, Science: Perf 181</td>
</tr>
<tr>
<td></td>
<td>PR – Hist, Engl, Speech: Perf 101</td>
</tr>
<tr>
<td></td>
<td>E &amp; Q &amp; PR – Crij, Psyc, Soci, Geog, Econ, Socw, Comm: Perf 116</td>
</tr>
</tbody>
</table>

Group 2

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:15 am – 10:00 am</td>
<td>Gen Ed Assessment Large Group – Perf 190</td>
</tr>
<tr>
<td>10:10 am – 10:55 am</td>
<td>Gen Ed Assessment Small Groups</td>
</tr>
<tr>
<td></td>
<td>Arts &amp; Sciences Faculty in Group 2 – Perf 181</td>
</tr>
<tr>
<td></td>
<td>CTE Faculty in Group 2 — Perf 101</td>
</tr>
<tr>
<td>11:00 am – 11:45 am</td>
<td>QEP</td>
</tr>
<tr>
<td>11:50 am – 12:35 pm</td>
<td>QEP</td>
</tr>
</tbody>
</table>

12:45 p.m. to 2:00 p.m.  Luncheon for Vice Presidents, Deans and Chairs (Perf 101)
Share products and discuss next steps from morning’s sessions

2:15 p.m. to 4:45 p.m.  SACS QEP Committee – Dr. Mary Ellen Jacobs
SACS Compliance Committee - all SACS Committee Members should attend – Dr. Amie DeLeon (Perf 101)

Wednesday, January 12

4:30 p.m. to 5:15 p.m.  Dual Credit Adjunct Faculty Meeting (Room TBD)
Presenters: Ginny Stowitts-Traina and Marie Morgan

5:30 p.m. to 8:00 p.m.  Adjunct Faculty Convocation (Student Center Cafeteria)
**Optional Training & Development Activities**

**Grand Opening of the Faculty All-Service Workroom and Evening/Weekend Office:** Stop by San Jac 139 and see the facilities available for full-time as well as adjunct faculty: work stations, meeting areas, scantron, printer, breakroom, printing pick-up, etc.

**Faculty/Staff Professional Development Resource Center Open House:** Stop by EO 135 and check out the resources available while you enjoy a beverage and pastry!

**On-line Teamwork Show and Share:** Faculty will show case what they are doing or what they are experiencing in graduate level programs to promote teamwork in their on-line courses. Come get ideas, share ideas, and get your questions answered!

**The First Class Counts!**: You never get a second chance to make a great first impression with your students. Get some tips for maximizing the impact of the first class of the semester so that you and your students get off to a great start.

**Tutoring Services Initiatives Update for Faculty:** Learn about upcoming changes for the learning centers, as well as current initiatives in our Math, Reading, Science, and Writing tutoring labs.

**Together We Are One:** This Disability Support Services session reviews faculty procedures for students with disabilities and includes a practical discussion of what disability accommodations involve in the classroom.

**Give Your Curriculum a Boost with Lib Guides!**:

**Wednesday, January 12**

8:30 am – 10:30 am  
**Faculty/Staff Professional Development Resource Center Open House** (EO 135)

1:00 pm – 2:30 pm  
**On-line Teamwork Show and Share**  room TBD
Facilitator: Pat Stone

3:00 pm – 4:00 pm  
**Faculty Senate Informational Meeting** *(San Jacinto 129)*

4:00 pm – 5:15 pm  
**Grand Opening of the Faculty All-Service Workroom and Evening/Weekend Office** *(San Jac 139)*

**Thursday, January 13**

9:00 am – 9:50 am  
**The First Class Counts!**  room TBD
Facilitator: Pat Stone

10:00 am – 11:00 am  
**Tutoring Services Initiatives Update for Faculty** *(Math Learning Center, Gutierrez Learning Lab 105)*
Facilitator: Thomas Murguia, Coordinator of Learning Labs

11:15 am – 12:15 pm  
**Together We Are One**  room TBD
Facilitator: Lydia Hannawi, Disability Support Services

1:00 pm – 2:00 pm  
**Give Your Curriculum a Boost with Lib Guides**  room TBD
Facilitator: Ann Bolton-Brownlee